



MELBOURNE UNIVERSITY FOOTBALL CLUB INCORPORATED
ABN 21 729 266 145
STATEMENT OF PURPOSES

Consolidated as at 19th March, 2009

MELBOURNE UNIVERSITY FOOTBALL CLUB INCORPORATED
STATEMENT OF PURPOSES

The purposes of Melbourne University Football Club Incorporated (“the Club”) are:

1. To encourage students of the University of Melbourne to participate in Australian Football within the Club.
2. To promote and to participate in Australian University Sport competitions.
3. To sponsor teams in the Victorian Amateur Football Association or in such other football associations as may be approved by the Melbourne University Sports Association.
4. To foster generally interest in and provide facilities for playing of Australian Football

Solely for furthering the purposes set out above the Club shall have power:

- (a) To subscribe to, become a member of and co-operate with any other association, club or organization, whether incorporated or not, whose objects are altogether or in part similar to those of the Club provided that the Club shall not subscribe to or support with its funds any club, association or organisation which does not prohibit the distribution of its income and property among its members to an extent at least as great as that imposed on the Club under or by virtue of the Rules.
- (b) To buy, sell and deal in all kinds of articles, commodities and provisions, both liquid and solid, for the members of the Club or persons frequenting the Club’s premises.
- (c) To purchase, take on lease or in exchange, hire and otherwise acquire any lands, buildings, easements or property, real and personal, and any rights or privileges which may be requisite for the purposes of, or capable of being conveniently used in connection with, any of the objects of the Club: Provided that in case the club shall take or hold any property which may be subject to any trusts the Club shall only deal with the same in such manner as is allowed by law having regard to such trusts.
- (d) To enter into any arrangements with any government or authority that are incidental or conducive to the attainment of the objects and the exercise of the powers of the Club; to obtain from any such government or authority any rights, privileges and concessions which the Club may think it desirable to obtain; and to carry out, exercise and comply with any such agreements, rights, privileges and concessions.

- (e) To appoint, employ, remove or suspend such managers, clerks, secretaries, servants, workmen and other persons as may be necessary or convenient for the purposes of the Club.
- (f) To construct, improve, maintain, develop, work, manage, carry out, alter or control any houses, buildings, ground, works or conveniences which may seem calculated directly or indirectly to advance the Club's interests, and to contribute to, subsidize or otherwise assist and take part in the construction, improvement, maintenance, development, working, management, carrying out, alteration or control thereof.
- (g) To invest and deal with the money of the Club not immediately required in such manner as may from time to time be thought fit.
- (h) To take, or otherwise acquire, and hold shares, debentures or other securities of any company or body corporate.
- (i) To lend and advance money or give credit to any person or body corporate; to guarantee and give guarantees or indemnities for the payment of money or the performance of contracts or obligations by any person or body corporate, and otherwise to assist any person or body corporate.
- (j) To borrow or raise money either alone or jointly with any other person or legal entity in such manner as may be thought proper and whether upon fluctuating advance account or overdraft or otherwise to represent or secure any money and further advances borrowed or to be borrowed alone or with others as aforesaid by notes secured or unsecured, debentures or debenture stock perpetual or otherwise, or by mortgage, charge, lien or other security upon the whole or any part of the Club's property or assets present or future and to purchase, redeem or pay-off any such securities.
- (k) To draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange, bills of lading and other negotiable or transferable instruments.
- (l) To sell, improve, manage, develop, exchange, lease, dispose of, turn to the account or otherwise deal with all or any part of the property and rights of the Club.
- (m) To take or hold mortgages, liens or charges, to secure payments of the purchase price, or any unpaid balance of the purchase price, of any part of the Club's property of whatsoever kind sold by the Club, or any money due to the Club from purchasers and others.
- (n) To take any gift of property whether subject to any special trust or not, for any one or more of the objects of the Club but subject always to the proviso in paragraph (e).

- (o) To take such steps by personal or written appeals, public meetings or otherwise, as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the Club, in the shape of donations, annual subscriptions or otherwise.
- (p) To print and publish any newspapers, periodicals, books or leaflets that the Club may think desirable for the promotion of its objects.
- (q) To amalgamate with anyone or more incorporated associations having objects altogether or in part similar to those of the Club and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as that imposed upon the Club under or by virtue of the Rules.
- (r) To purchase or otherwise acquire and undertake all or any part of the property, assets, liabilities and engagements of anyone or more of the incorporated Clubs with which the Club is authorised to amalgamate.
- (s) To transfer all or any part of the property assets, liabilities and engagements of the Club to anyone or more of the incorporated associations with which the Club is authorised to amalgamate.
- (t) To make donations for patriotic, charitable or community purposes.
- (u) To transact any lawful business in aid of Australia in the prosecution of any war in which Australia is engaged
- (v) To do all such other things as are incidental or conducive to the attainment of the objects and the exercise of the powers of Club.



MELBOURNE UNIVERSITY FOOTBALL CLUB INCORPORATED
ABN 21 729 266 145
RULES

Consolidated as at 19th March, 2009

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RULES OF MELBOURNE UNIVERSITY FOOTBALL CLUB
INCORPORATED

NAME

1. The name of the incorporated association is MELBOURNE UNIVERSITY FOOTBALL CLUB INCORPORATED (in these rules called "the Club")

INTERPRETATION

2. (1) In these Rules, unless the contrary intention appears: -
 - "Act" means the Associations Incorporations Act 1981 (Vic).
 - "A.U.S" means Australian University Sport.
 - "Board" means the Board of Management of the Club.
 - "Team" means each of the University Blues, the University Blacks and such other team as may be established by the Board.
 - "Financial year" means the twelve-month period ending on 31 October.
 - "General Meeting" means a general meeting of Members convened in accordance with Rule 16.
 - "Member" means a member of the Club and includes a Life Member.
 - "Members of the Board" mean the officers of the Club and Ordinary Members of the Board.
 - "Ordinary Member of the Board" means a member of the Board appointed in accordance with the provisions of Rule 27.
 - "The Phoenix" means the past players and supporters association known as "The Phoenix".
 - "Regulations" mean regulations under the Act.
 - "Rules" mean these rules of Melbourne University Football Club Incorporated.

“Committees” mean the Team Committees and such other Committees as may be established by the Board from time to time.

“Side” means each firsts, reserves, Club XVIII, under-nineteen and other side fielded by any of the Teams .

“VAFA” means the Victorian Amateur Football Association.

- (2) In these Rules, a reference to the General Secretary of the Club is a reference: -
 - (a) where a person holds office under these Rules as General Secretary of the Club to that person; and
 - (b) in any other case, to the public officer of the Club.
- (3) Words or expressions contained in these rules shall be interpreted in accordance with the provisions of the Acts Interpretation Act 1958 and the Act as in force from time to time.

AFFILIATION

3. So far as consistent with the Act, Regulations and Rules, members and Associates will comply with the Constitution and by-laws of the Melbourne University Sports Association.

APPLICATION FOR MEMBERSHIP

4. (1) A natural person who is or is eligible to become a member of the Melbourne University Sports Association and is approved for membership as provided in these Rules is eligible to become a Member on payment of the annual subscription.
- (2) A nomination of a person for membership of the Club: -
 - (a) Shall be made in writing by any of the Teams in the form as determined by the Board from time to time;
 - (b) Shall be lodged with the General Secretary; and
 - (c) Shall be accompanied by the sum payable as the annual subscription.

- (3) As soon as practicable after the receipt of a nomination and the annual subscription, the nomination shall be referred in the first instance to the President and the General Secretary.
- (4) Upon a nomination be referred to the President and General Secretary, the President and the General Secretary shall determine (by agreement with each other) whether to approve or reject the nomination. If the nomination is approved, the General Secretary shall enter the nominee's name in the Register of Members kept by him and upon the name being so entered, the nominee becomes a member.
- (5) If the President and the General Secretary do not agree whether to approve or reject the nomination or if the President and the General Secretary reject a nomination, the nomination shall then (in the second instance) be referred to the Board. Upon a nomination being referred to the Board, the Board shall determine whether to approve or reject the nomination. If the nomination is approved, the General Secretary shall enter the nominee's name in the Register of Members kept by him and upon the name being so entered, the nominee becomes a member.
- (6) If the nomination is rejected by the Board, the General Secretary shall, with as little delay as possible, notify the nominee in writing that his nomination was not approved for membership of the Club and return payment of the annual subscription
- (7) A right, privilege or obligation of a person by reason of his membership of the Club: -
 - (a) is not capable of being transferred or transmitted to another person; and
 - (b) terminates upon cessation of his membership whether by death, resignation, failure to renew or otherwise.

LIFE MEMBERS

5. Notwithstanding anything contained in clause 4, a person may be appointed by the Board as a Life Member. In order to be recommended for appointment as a Life Member a person must have given no less than eight years outstanding service to the Club as a Member of the Board or a Committee or Team Player, including three years service in an administrative capacity. Upon appointment, a Life Member shall be presented with a medallion by the Board.

HONORARY MEMBERS

6. Notwithstanding anything contained in clause 4, the Board may, in special circumstance, admit as an Honorary Member any person whom it deems fit. Such membership is current for the financial year in which such membership was granted.

ASSOCIATES

7. A person may be appointed by the Board as an Associate, provided that person has complied with any conditions set by the Board. Associates shall have such rights and duties as determined by the Board in its absolute discretion.

PATRONS

8. The Board may appoint any distinguished member of the community as a Patron of the Club.

ANNUAL SUBSCRIPTION

9. There shall be no entrance fee payable to the Club. An annual subscription payable by Members and Associates shall be determined by the Board and is payable on or before 30th June each year, provided however that no subscription shall be payable by Life Members, Honorary Members or Patrons.

REGISTER OF MEMBERS

10. The General Secretary shall keep and maintain a register of members in which shall be entered the full name, address and date of entry of the name of each member and the register shall be available for inspection by Members at the clubrooms of the Club.

RESIGNATION OF MEMBERS

11. (1) A Member who has paid all moneys due and payable by him to the Club may resign from the Club by first giving one month's notice in writing to the General Secretary of his intention to resign and upon the expiration of that period of notice, the Member shall cease to be a Member.
(2) Upon the expiration of the notice given under sub-clause (1), the General Secretary shall make in the Register of Members an entry recording the date on which the member by whom the notice was given, ceased to be a Member.

DISCIPLINE OF MEMBERS

12. (1) Subject to these Rules, the Board may by resolution: -
- (a) expel a Member from the Club;
 - (b) suspend a Member from membership of the Club for a specified period; or
 - (c) fine a Member in accordance with the Regulations,
- if the Board is of the opinion that the Member –
- (i) has refused or neglected to comply with these Rules; or
 - (ii) has been guilty of conduct unbecoming a Member or prejudicial to the interests of the Club
- (2) A resolution of the Board under sub-clause (1): -
- (a) does not take effect unless the Board, at a meeting held not earlier than fourteen and no later than twenty-eight days after the service on the Member of a notice under sub-clause (3) confirm the resolution in accordance with the clause; and
 - (b) where the Member exercises a right of appeal to the Club under this clause, does not take effect unless the Club confirms the resolution in accordance with this clause
- (3) Where the Board passes a resolution under sub-clause (1), the General Secretary shall, as soon as practicable, caused to be served on the Member a notice in writing; -
- (a) setting out the resolution of the Board and the grounds on which it is based;
 - (b) stating that the Member may address the Board at a meeting to be held not earlier than fourteen and not later than twenty-eight days after service of the notice
 - (c) stating the date, place and time of that meeting;
 - (d) informing the Member that he may do one or more of the following; -
 - (i) attend that meeting

- (ii) give to the Board before the due date of that meeting a written statement seeking the revocation of the resolution; and
 - (iii) not later than twenty-four hours before the date of the meeting, lodge with the General Secretary a notice to the effect that he wishes to appeal to the Club in special general meeting against the resolution.
- (4) At a meeting of the Board held in accordance with sub-clause (2), the Board; -
 - (a) shall give to the Member an opportunity to be heard;
 - (b) shall give due consideration to any written statement submitted by the Member; and
 - (c) shall by resolution determine whether to confirm or to revoke the resolution
- (5) When the General Secretary receives a notice under sub-clause (8)(d)(iii), he shall notify the Board and the Board shall convene a special general meeting of the Club to be held within 21 days after the date on which the General Secretary received the notice.
- (6) At a special general meeting of the Club convened under sub-clause (5);
 - (a) no business other than the question of the appeal shall be transacted;
 - (b) the board may place before the meeting details of the grounds for the resolution and the reasons for the passing of the resolution;
 - (c) the Member shall be given a reasonable opportunity to be heard; and
 - (d) the Members present shall vote by secret ballot on the question whether the resolution should be confirmed or revoked.

ANNUAL GENERAL MEETING

13. (1) The Club shall in each calendar year convene an annual general meeting of its Members.
- (2) The annual general meeting shall be held on such day as the Board determines, but no later than 31st March.
- (3) The annual general meeting shall be specified as such in the notice convening it.
- (4) The ordinary business of the annual general meeting shall be; -
 - (a) to confirm the minutes of the last preceding annual general meeting and of any general meeting held since that meeting;
 - (b) to receive from the Board reports upon the transactions of the Club during the last proceeding year;
 - (c) to elect officers of the Club; and
 - (d) to receive and consider the statement submitted by the Club in accordance with section 30(3) of the Act.
- (5) The annual general meeting may transact special business of which notice is given in accordance with those Rules.
- (6) The annual general meeting shall be in addition to any other general meetings that may be held in the same year.

SPECIAL GENERAL MEETING

14. All general meetings other than the annual general meeting shall be called special general meetings.

CONVENING OF SPECIAL GENERAL MEETING

15. (1) The Board may, whenever it thinks fit, convene a special general meeting of the Club and, where, but for this sub-clause, more than 15 months would elapse between the annual general meetings, shall convene a special general meeting before the expiration of that period.
- (2) The Board shall, on the requisition in writing of Members representing not less than five percent of the total number of Members, convene a special general meeting of the Club.

- (3) The requisition for a special general meeting shall state the objects of the meeting and shall be signed by the Members making the requisition and be sent to the address of the General Secretary and may consist of several documents in a like form, each signed by one or more of the Members making the requisition.
- (4) If the Board does not cause a special general meeting to be held within one month after the date on which requisition is sent to the address of the General Secretary, the Members making the requisition or any of them, may convene a special general meeting to be held not later than three months after that date.
- (5) A special general meeting convened by Members in pursuance of these Rules shall be convened in the same manner as nearly as possible as that in which those meetings are convened by the Board and all reasonable expenses incurred in convening the meeting shall be refunded by the Club to the persons incurring the expenses.

NOTICE OF MEETING

16. (1) The General Secretary of the Club shall, at least fourteen days or, if a special resolution has been proposed, at least twenty-one days before the date fixed for holding a general meeting of the Club, cause to be sent to each Member at his address appearing in the register of Members, or by electronic means a notice by pre-paid post stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.
- (2) A Member desiring to bring any business before a meeting may give notice of the business in writing to the General Secretary, who shall include that business in the notice calling the next general meeting after the receipt of the notice.

BUSINESS AT MEETINGS AND QUORUM

17. (1) All business that is transacted at a special general meeting and all business that is transacted at a special general meeting and all business that is transacted at the annual general meeting with the exception of that specially referred to in these Rules as being the ordinary business of the annual general meeting shall be deemed to be special business.
- (2) No item of business shall be transacted at a general meeting unless a quorum of Members entitled under these Rules to vote

is present during the time when the meeting is considering that item.

- (3) Twenty members or fifty per cent of the registered membership whichever is the lesser, personally present or present by proxy (being Members entitled under these Rules to vote at a general meeting) constitutes a quorum for the transaction of the business of a general meeting.
- (4) If within one hour after the appointed time for the commencement of a general meeting, a quorum is not present, the meeting if convened upon the requisition of Members shall be dissolved and in any other case shall stand adjourned to the same day in the next week at the same time and (unless another place is specified by the Chairman at the time of the adjournment or by written notice to Members given before the day to which the meeting is adjourned) at the same place and if at the adjourned meeting the quorum is not present within one hour after the time appointed for the commencement of the meeting, the Members present (being not less than fifteen) shall be a quorum.

CHAIRMAN

18. If the President is absent from a general meeting, the Members present shall elect one of their numbers to preside as Chairman at the meeting.

ADJOURNMENT

19. (1) The Chairman of a general meeting at which a quorum is present may, with the consent of the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
- (2) Where a meeting is adjourned for fourteen days or more, a like notice of the adjourned meeting shall be given as in the case of the general meeting.
- (3) Except as provided in sub-clauses (1) and (2), it is not necessary to give notice of an adjournment or of the business to be transacted at an adjourned meeting.

VOTES

20. Unless otherwise provided in these Rules, a question arising at a general meeting of the Club shall be determined on a show of hands and counting of proxy votes and unless before or on the declaration of

the show of hands and counting of proxy votes a poll is demanded, a declaration by the Chairman that a resolution has, on a show of hands and counting of proxy votes, been carried or carried unanimously or carried by a particular majority or loss, and an entry to that effect in the Minute Book of the Club is evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution. Except as otherwise provided in the Rules, the Regulations or the Act, all questions will be determined by a simple majority.

VOTING RIGHTS

21. (1) A Member is not entitled to vote at any general meeting unless all moneys, if any, due and payable by the Member to the Club have been paid.
- (2) Upon any question arising at a general meeting of the Club, a Member has one vote only.
- (3) All votes shall be given personally or by proxy.
- (4) In the case of an equality of voting on a question, the Chairman of the meeting is entitled to exercise a second or casting vote.

POLL

22. (1) If at a meeting a poll on any question is demanded by not less than three Members present in person, it shall be taken at that meeting in such manner as the Chairman may direct and the resolution of the poll shall be deemed to be a resolution of the meeting on that question.
- (2) A poll that is demanded on the election of a Chairman or on a question of an adjournment shall be taken at such time before the close of the meeting as the Chairman may direct.

APPOINTMENT OF PROXY

23. (1) Each Member shall be entitled to appoint another Member as his proxy by notice given to the General Secretary no later than 24 hours before the time of the meeting in respect of which the proxy is appointed.
- (2) The notice appointing the proxy shall be in the form set out in Appendix 1.

BOARD OF MANAGEMENT

24. (1) The affairs of the Club shall be managed by a Board of Management comprising:
- (a) the officers of the Club;
 - (b) one representative from each Team Committee,;
 - (c) such other persons (not exceeding four) who may be appointed by the Board from time to time.
- (2) The Board:-
- (a) shall control and manage the business and affairs of the Club;
 - (b) may, subject to the Rules, the Regulations and the Act, exercise all such powers and functions as may be exercised by the Club other than those powers and functions that are required by the Rules to be exercised by general meetings of the Members; and
 - (c) subject to the Rules, the Regulations and the Act, has power to perform all such acts and things as appear to the Board to be essential for the proper management of the business and affairs of the Club.
- (3) Without prejudice to the general powers conferred by sub-clause 2 and other powers conferred by the Rules, the Regulations and the act, but subject to the limitation contained in paragraph 2(b) it is expressly declared that the Board has the following specific powers:
- (a) to make, vary, amend and rescind by-laws, ancillary to but not inconsistent with these Rules;
 - (b) to receive reports and recommendations from Committees and to approve or reject wholly or in part such reports and recommendations and to take whatever action it determines in its absolute discretion to be appropriate;
 - (c) to receive submissions on matters relating to the Club and take whatever action it determines in its absolute discretion to be appropriate;
 - (d) to appoint such officials, delegates and representatives (in addition to those appointed pursuant to the Rules) as it may from time to time think fit and determine their duties

and fix their salaries, fees or honorarium. It may also in its discretion remove or suspend such officials, delegates and representatives; and

- (e) to fix the salaries, fees or honorarium payable to any officer of the Club, any Member of the Board and any member of a Committee.

OFFICERS

25. (1) The officers of the Club shall be:-
- (a) a President;
 - (b) a General Secretary; and
 - (c) such other officers, being not more than ten, as created for the time being by resolution of the Club in general meeting.
 - (d) A Treasurer
- (2) The provisions of Rule 26 so far as they are applicable and with the necessary modifications, apply to and in relation to the election of persons to the offices mentioned in sub-clause (1).
- (3) Each officer of the Club shall hold office until the annual general meeting next after the date of his election but is eligible for re-election.
- (4) In the event of a casual vacancy in any office referred to in sub-clause (1), the Board shall appoint a Member to fill the vacancy within one month of the vacancy occurring and the Member so appointed may continue in office up to and including the conclusion of the annual general meeting next following the date of his appointment.

ELECTION OF OFFICERS

- 26 (1) Nominations of candidates for election as officers of the Club:
- (a) shall be made in writing, signed by two Members and accompanied by the written consent of the candidate (which may be endorsed in the form of a nomination);
 - (b) shall be delivered to the General Secretary of the Club not less than 48 hours before the time fixed for the holding of the annual general meeting; and

- (c) shall state the position for which the nomination is made.
- (2) If no nominations are received for any position as an officer of the Club, that position shall be declared to be a casual vacancy and shall be filled pursuant to the provisions of Rule 25(4).
- (3) If only one nomination is received for any position as an officer of the Club, the person nominated shall be deemed to be elected.
- (4) If there is more than one nomination for any position as an officer of the Club a ballot shall be held.

APPOINTMENT OF ORDINARY MEMBERS OF BOARD

- 27. (1) The Team Committee Representative on the Board shall be appointed by the respective Team Committees at the first meeting of the Team Committees held after the annual general meeting each year.
- (2) Each Ordinary Member of the Board shall be a Member of the Board until the first meeting of the body which elected him held after the annual general meeting next after the date of his appointment but shall be eligible for re-appointment.

VACANCY

- 28. For the purpose of these Rules, the office of an officer of the Club or Ordinary Member of the Board becomes vacant if the officer or Ordinary Member:
 - (a) ceases to be a Member;
 - (b) becomes an insolvent under administration within the meaning of the Bankruptcy Act 1966 (Commonwealth) and its amendments;
or
 - (c) resigns his office or position by notice in writing given to the General Secretary.

PROCEEDINGS OF BOARD

- 29. (1) The Board shall meet no less than six times in each year at such place and such times as the Board may determine.
- (2) Special meetings of the Board may be convened by the President or by any four of the Members of the Board.

- (3) Notice shall be given to Members of the Board of any special meeting specifying the general nature of the business to be transacted and no other business shall be transacted at such a meeting.
- (4) A resolution to amend or revoke a resolution passed at a meeting of the Board shall not be valid unless each Member of the Board is given two days notice of the proposed resolution and the resolution is passed by two-thirds of the Members of the Board present and voting.
- (5) Subject to sub-clause (4), four Members of the Board constitute a quorum for the transaction of the business of a meeting of the Board.
- (6) No business shall be transacted unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present the meeting shall stand adjourned to the same place and at the same hour of the same day in the following week unless the meeting was a special meeting in which case it lapses.
- (7) At meetings of the Board if the President is absent, such one of the remaining Members of the Board as may be chosen by the members present shall preside.
- (4) Written notice of each Board meeting shall be served on each member of the Board by delivering it to him at a reasonable time before the meeting or by sending it electronically or by pre-paid post addressed to him at his usual or last known place of abode at least two business days before the date of the meeting.
- (5) Subject to sub-clause (5), the Board may act notwithstanding any vacancy on the Board.

VOTES AT BOARD AND COMMITTEE MEETINGS

30. (1) Questions arising at a meeting of the Board or of a Committee shall be determined on a show of hands or, if demanded by a member of that Board or Committee respectively, by a poll taken in such manner as the person presiding at the meeting may determine.
- (2) Each Board or Committee member present at a meeting of the Board or Committee (including the person presiding at the meeting), respectively, is entitled to one vote and, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.

GENERAL SECRETARY

31. The General Secretary of the Club shall:
- (a) carry out the instructions of the Board and report to the President,;
 - (b) attend and keep minutes of the resolutions and proceedings of each general meeting and each Board meeting in the books provided for that purpose together with a record of the names and persons present at Board meetings; and
 - (c) present an Annual Report to the annual general meeting, which details the activities of the Club during the preceding year.

REMOVAL OF MEMBER OF BOARD

32. (1) The Club in a general meeting may by resolution remove any Member of the Board before the expiration of his term of office and appoint another member in his stead to hold office until the expiration of the term of the first-mentioned Member of the Board.
- (2) Where the Member of the Board to whom a proposed resolution referred to in sub-clause (1) makes representations in writing to the General Secretary or President of the Club (not exceeding a reasonable length) and requests that they be notified to the Members, the General Secretary or the President may send a copy of the representations to each Member or, if they are not so sent, the Member of the Board may require that they be read out at the meeting.

COMMITTEES

33. There shall be the following Standing Committees;
- (a) Team Committees.

TEAM COMMITTEES

34. (1) The Board shall determine from time to time the number of Team Committees and the Team or Sides represented by each Team Committee.
- (2) Each Team Committee shall be responsible for the proper administration of the Team and Sides it represents.

- (3) (a) Each Team Committee will comprise the following officials, to be elected annually at a meeting of the Team or Sides it represents:
 - (i) Chairman;
 - (ii) Secretary;
 - (iii) Treasurer; and
 - (iv) not less than four ordinary members.
- (b) The officials shall hold office for the period commencing at the expiration of an annual general meeting and expiring at the expiration of the following annual general meeting.
- (c) The quorum for the election of the Team Committee is fifteen members of the Team or Sides the Team Committee represents;
- (4) At meetings of a Team Committee the Chairman shall preside or in his absence one of the remaining members of the Team Committee as may be chosen by the members present shall preside.
- (5) Four members of a Team Committee comprise a quorum.
- (6) (a) Each Team Committee shall, subject to the direction of the Board, have such powers as necessary to manage the affairs of the Team or Sides it represents.
- (b) Without prejudice to sub-clause (a), each Team Committee shall:
 - (i) manage the day to day affairs of the Team or Sides it represents;
 - (ii) meet no less than six times per calendar year;
 - (iii) report to and make recommendations to the Board following each meeting of the Team Committee;
 - (iv) convene a meeting of the Team or Sides it represents no later than 30 November for the appointment of officials pursuant to sub-clause (3);
 - (v) appoint:

1. such other officials as it deems necessary for the proper management of the Team or Sides;
 2. a VAFA delegate, such appointment to be notified to the Board no later than 30 November;
 3. a representative to sit on the Board; and
 4. a voting panel prior to the commencement of the season from each Side it represents, for the purpose of voting for the award of Best and Fairest Trophies and other awards.
- (vi) recommend to the Board as soon as possible after the end of one season a person or persons to be appointed as coach of each Side it represents for the following season; and
- (vii) authorise any expenditure from the Team Committee Account, such account to be held as a Trust Account by the Team Committee Treasurer and into which all monies received for the Team it represents shall be paid. The Team Committee Treasurer shall table a statement of income and expenditure at each Team Committee Meeting.

A.U.S. TEAMS

35. (1) The Board will seek nominations from the Team Committees for a coach, team manager and other officials for appointment to any A.U.S. events or matches, and will be responsible for their subsequent appointment.
- (2) The appointed officials by the Board will be responsible for:
- (a) selection of sufficient players to form a squad to represent the University of Melbourne at A.U.S. matches and events;
 - (b) selection of teams to participate in each A.U.S. match;
 - (c) appointment of Captain and Vice-Captain(s) for each A.U.S. event or match.
 - (d) recommending to the Board such eligible players as it considers of an appropriate standard to be nominated by the Board to the Melbourne University Sports Association for the award a Blue or Half Blue; and

- (e) recommend to the Board priorities for challenges in the event of a subsequent modification by the Blues Advisory Board of Melbourne University Sports Association.

FUNDS

- 36. The funds of the Club shall be derived from annual subscriptions, grants, donations and such other sources as the Board determines.

CHEQUES

- 37. All cheques, on line banking transactions, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed or duly authorised by a combination of any two of the following to sign / authorize.
President, General Secretary, Treasurer, Team Committee Chairman, two other members of any Team Committee approved by the Board annually for this purpose.

SEAL

- 38. This clause has been deleted.

ALTERATION OF RULES AND STATEMENT OF PURPOSES

- 39. The Rules and the Statement of Purposes of the Club shall not be altered except in accordance with the Act.

NOTICES

- 40. (1) A notice may be served by or on behalf of the Club upon any Member either personally or by sending it electronically or by post to the Member at his address shown in the Register of Members.
- (2) Where a document is properly addressed pre-paid and posted to the person as a letter, the document shall, unless the contrary is proved, be deemed to have been given to the person at the time at which the letter would have been delivered in the ordinary course of post.

WINDING UP OR CANCELLATION

- 41. If, upon the winding up, dissolution or cancellation of the incorporation of the Club, there remains after the satisfaction of all its debts and liabilities, any property, whatsoever, the same shall not be paid to or distributed among the Members, but shall be given or transferred to the Sports Association of the University of Melbourne, or the University of

Melbourne or other charitable body, such institution or institutions determined in accordance with a special resolution of the Members at or before the time of dissolution, AND in default thereof, by such Judge of the Supreme Court of Victoria as may have or acquire jurisdiction in regard to charitable funds.

CUSTODY OF RECORDS

42. Except as otherwise provided in these Rules, the General Secretary shall keep in his custody or under his control all books, documents and securities of the Club.

APPENDIX 1

FORM OF APPOINTMENT OF PROXY

I,

of

being a member of Melbourne University Football Club Incorporated hereby appoint

.....

of

being a member of the Melbourne University Football Club, as my proxy to vote for me on my behalf at the general meeting of the Club (annual general meeting or special meeting, as the case may be) to be held on the day of 2..... and at any adjournment of that meeting.

My proxy is authorised to vote in favour of/against (delete as appropriate) the resolution (insert details).

Signed:

Theday of2...